
INITIATIVES OF CHANGE SWITZERLAND DATA PROTECTION PRIVACY POLICY

Document Control

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Policy
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Data Protection Privacy Policy Statement

This Policy Statement should be read in conjunction with Initiatives of Change Switzerland's Data Privacy Notice [here](#).

Initiatives of Change Switzerland (IofC CH) is committed to complying with all relevant national and international data protection laws and regulations by maintaining appropriate policies, processes and procedures and by implementing appropriate technical and organisational measures.

Within IofC CH, all personal data are treated as Confidential.

IofC CH only collects and processes personal data that is necessary to its purpose, the processing is not occasional and the processing is not likely to result in a risk to the rights and freedoms of data subjects. IofC CH does not process personal data belonging to children.

IofC CH has implemented policies and procedures that support both the Principles of the EU General Data Protection Regulation (GDPR) and the Rights that the GDPR affords to individuals.

IofC CH has conducted a Data Protection Impact Assessment and monitors the risks associated with its processing of personal data.

All employees are provided with training to ensure that they understand both current legislation, IofC CH's policies and the procedures that IofC CH has put into place to implement to maintain compliance with data protection regulations.

IofC CH's disciplinary process may be invoked in circumstances where this policy or other associated policies and procedures have been transgressed.

This Data Protection Policy is reviewed annually and applies to all personal data held by the Foundation, including on databases, on-premise and cloud storage solutions, wireless notebook computers, personal digital assistants and mobile telephones.

Document Owner and Approval

The IT & Cybersecurity Manager is the owner of this document and is responsible for ensuring that this policy document is reviewed in line with the review requirements stated above.

This policy was approved by the Co-Directors General and is issued on a version-controlled basis under their signatures.

Signature: (Nick Foster)

Date: 13/04/2021

Change History Record

Issue	Description of Change	Approval	Date of Issue
1	Initial issue	Co-Director General	12/01/2021
2	Final issue	Co-Director General	25/03/2021