

RENEW AND RESTORE: A WOMEN'S PEACE CIRCLE JOURNEY FOR INNER DEVELOPMENT AND LEADERSHIP

27—29 March, 2026 - Caux Palace, Switzerland

General Terms and Conditions

Renew and Restore: A Women's Peace Circle Journey for Inner Development and Leadership is organized by Caux Initiatives of Change and Creators of Peace International. Caux Initiatives of Change is also the host entity, and therefore the main contact and body responsible for legal and organizational matters.

These **General Terms and Conditions** apply to all participants, including workshop organizers and volunteers of this event, which will be held from **27 – 29 March, 2026**. For any questions regarding participation in the event and accommodation at the Caux Palace, please contact: <u>reservation@caux.ch</u>

Registration

For organizational reasons, **registration prior to the event is mandatory** for anyone wishing to participate in the Peace Circle. Registration will close on **28 February**, **2026**, unless modified by the organizers.

If maximum capacity is reached before this date, the organizers reserve the right to suspend registration earlier. No reservations can be made after this date. All attendees must register via the online registration form received by email or via the website. For any questions regarding your registration, please contact: reservation@caux.ch

Registration Process

1. The registration form allows registration of the main participant as well as accompanying persons.

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- 2. All participants must prepay the full registration fee to validate their registration.
- 3. Payment can be made by credit card via PayPal.
- 4. Reservations including multiple participants must be paid in a single transaction.
- 5. Once payment is confirmed, you will receive your official confirmation with all necessary information to prepare your stay in Caux.
- 6. Individual exceptions for payment methods, such as bank transfer, may be considered upon request to: reservation@caux.ch
- 7. In case of bank transfer, the reservation is held for 15 days pending payment.
- 8. No invoice can be issued before the event has taken place. We can send you an invoice following the event.

Rates and Included Services

Registration fees cover the full duration of the event, from March 27 to 29, 2026. The rate is fixed and non-adjustable, regardless of the number of meals consumed or the actual length of stay.

- First meal included: dinner on Friday, March 27, 2026
- Last meal included: lunch on Sunday, March 29, 2026

Montreux Riviera Card

The tourist tax entitles you to the Montreux Riviera Card, which offers discounts on certain activities and transportation. The Montreux Riviera card will be sent by email in digital form 24 hours before participants' arrival. It offers unlimited free access to the MOB rack railway from Montreux to Haut-de-Caux and other discounts with our partners.

For more details and an example of the app:

https://app.montreuxrivieracard.com/?coupon=MVDEQFCE

Important: For any other journey outside the Montreux region, you must purchase a transport ticket at the MOB counter in Montreux where your card will allow you to benefit from a 20% discount.



Arrival and Departure Information

- Standard check-in: from 3:00 PM on March 27, 2026
- Room check-out: before 10:00 AM on March 29, 2026
- Departure from site: by 5:00 PM on March 29, 2026
- It is possible to reserve an additional night after 27 March 2026.

Site Access

Event Address: Caux Palace, Rue du Panorama, 1824 Caux near Montreux, Switzerland

Access:

- By train: Montreux station, then MOB rack railway to Caux (free with Montreux Riviera Card)
- By car: Parking available on site (limited spaces, free)
- From Geneva airport: approximately 1h30 by train or car

Package Fees- with Accommodation at Caux Palace

Prices mentioned are for:

- Accommodation (single or shared room)
- Participation in the event
- Materials provided during the event
- Full board (breakfast, lunch, dinner) plus coffee and tea breaks
- VAT and City taxes
- Montreux Riviera Card

Room Type

All rooms are equipped with a private bathroom with shower/bath and WC. Most of them have a balcony with panoramic views. Please be aware that our bedrooms are not equipped with TV, minibar, hairdryer, or kettle.

House Rules

- Quiet hours: 10:00 PM 7:00 AM
- Alcohol consumption not authorized in common areas



- Smoking is prohibited throughout the building, including balconies
- Pets are not allowed
- External guests are not authorized without registration
- Any damage to equipment or facilities will be charged to the responsible party

Payment Methods

Full payment is required before the event

- By credit card via PayPal (immediate confirmation)
- By bank transfer (payment confirmation within 15 days)

Payments must be made in Swiss francs (CHF) only.

Cancellation Policy

Any cancellation must be communicated by email to: reservation@caux.ch

- Cancellation before February 28, 2026 → full refund (minus 30 CHF bank fees)
- Cancellation after February 28, 2026 → no refund
- No-show → no refund

Exceptional Cases

Refunds may be considered in the event of a visa refusal. Official proof of the visa refusal from the embassy or consulate is required when contacting the Reservations Team at reservation@caux.ch.

Substitution

Transfer of your registration to another person is not possible. However, we will consider exceptional request cases.

Visa Applications



Participants requiring a visa for Switzerland must contact the nearest Swiss embassy or consulate upon receipt of their registration confirmation. An invitation letter can be provided after receipt of full payment.

Important: This letter does not guarantee visa approval, which remains the exclusive responsibility of the participant. We recommend starting procedures at least 3 months before the event. More information: https://www.eda.admin.ch/eda/en/home.html

Insurance

Participant Insurance

Participants are responsible for taking out their own travel insurance, including:

- Health, accident and repatriation insurance valid in Switzerland
- Cancellation insurance (strongly recommended)
- Liability insurance

Foundation Insurance

- The Caux Initiatives of Change Foundation may only be liable for any incidents or accidents
 occurring to attendees during the Caux Women's Peace Circle event to the extent there is a legal
 liability and to the extent covered by the relevant insurance. The Foundation is not liable in the
 event of theft, loss or damage to personal belongings
- Accident occurring outside official event activities
- Medical or hospitalization expenses

Health and Accessibility

Medical and Dietary Needs

- The following information should be provided upon registration: Any severe food allergies
- Intolerances or special diets (vegetarian, vegan, gluten-free, halal, kosher, etc.)
- Special medical needs

Accessibility



The Caux Palace is accessible for people with reduced mobility. Any specific accessibility requirements (wheelchair, mobility assistance, etc.) should be communicated at the time of registration. Contact: reservation@caux.ch.

Minors

It is not possible to attend the Caux Women's Circle for Peace 2026 with your children.

Data Protection

By registering, participants authorize Caux Initiatives of Change to use their personal data for:

- Managing registrations and the event
- Communicating practical information
- Seeking feedback and conducting surveys
- Sending information about similar events

Your rights:

- Access to your personal data
- Correction or deletion of your data
- Opposition to processing of your data for marketing purposes

Data will never be sold or transmitted to third parties outside the Initiatives of Change network and event organisers. You can exercise your rights at any time by contacting: info@caux.ch

Compliance: Data processing compliant with Swiss Federal Data Protection Act (FADP) and European GDPR.

Film, Photo and Video / Audio Recordings, Social Media and Press Authorization

By registering, you consent to the use and distribution by the Caux Initiatives of Change Foundation, and its organizing partners, of your image and voice (photos, videos, audio recordings) for informational, publicity, promotional and/or reporting purposes in print or electronic communications media. You release Caux Initiatives of Change and its co-organizers, employees, and each and all persons involved from any liability connected with the taking, recording, digitizing, or publication and use of interviews,



photographs, video and/or sound recordings. You waive all rights you may have to any claims for payment or royalties in connection with any use, exhibition, streaming, or other publication of these materials.

Refusal

You may refuse this authorization by informing:

- Reception upon your arrival
- By email: comms@caux.ch

A special red lanyard will then be assigned to you that signals your refusal to official photographers and videographers.

Personal Photos

Attendees may take and share their own photographs for private use as long as the attendees comply with some basic rules of respect towards the subjects photographed. The **Caux Women's Circle for Peace 2026** offers a safe space that needs to be respected. Participants should not take photographs in such a way as to hide from the subject that they are being photographed. If the subject does not agree to be photographed, their will must be respected. Lastly, the subject may inspect the photo/recording at any time and, if requested, the photograph or footage must be immediately deleted.

Session Recording

Audio or video recording of sessions, workshops and conferences by participants is strictly prohibited without prior written authorization from the organizers.

Official Publication

Official photos and videos will be published on:

- The Caux Foundation's Flickr
- www.caux.ch
- www.iofc.org
- Official social networks (Facebook, LinkedIn, Instagram, X)

Press Accreditation

Journalists and media outlets willing to cover the Caux Events need to request a Press Badge, which will grant access to all public activities. Please refer to this document to learn about the specific requirements.



No Press Badge will be granted for independent bloggers, representatives of NGOs and partner institutions. For any communications-related activities, including photo/film, video or audio recording for public use, a media release form must be filled out for approval. Please contact the Communications Team for further information: comms@caux.ch

Intellectual Property

Presented Content

Presentations, documents and materials distributed during the event remain the intellectual property of their respective authors. Any reproduction, distribution or commercial use is prohibited without prior written authorization.

Recordings and Training Materials

Participants commit to not reproducing, recording or distributing session content without express authorization from organizers and speakers.

Program Modification

The organizers reserve the right to modify the program (themes, speakers, schedules, format) for organizational reasons or force majeure, without this giving entitlement to a refund. Any substantial modification will be communicated to registered participants as soon as possible

Force Majeure

In the event of a force majeure (pandemic, natural disaster, armed conflict, government decision, etc.) that makes it impossible to hold the event:

- The organizers will endeavour to propose a postponement date.
- If no postponement is possible, a partial or total refund may be considered on a case by case basis.
- Any expenses already incurred (external reservations, transportation, accommodation outside Caux Palace) remain the responsibility of participants.



The organizers cannot be held responsible for ancillary expenses incurred by participants (plane tickets, accommodation before/after, etc.).

Environmental Commitment and Values

Sustainability

The Caux Women's Peace Circle 2026 event is committed to being an environmentally responsible event:

- Waste reduction (selective sorting available on site)
- Limitation of paper printing (digital materials)
- Encouraging the use of public transportation (via Montreux Riviera Card)

We encourage you to use public transportation and adopt eco-responsible behaviours during your stay.

Aretha Charter

Our Foundation is a signatory of the Aretha charter, guaranteeing a welcoming and safe environment for all. We are committed to offering an environment free from discrimination, harassment and inappropriate behaviour. Our team ensures that every person - participant, client or collaborator - can evolve in a climate of respect and trust.

Right of Exclusion and Code of Conduct

Caux Initiatives of Change applies a zero-tolerance policy towards any inappropriate or disrespectful behaviour.

Prohibited Behaviours

The following are strictly prohibited and may result in immediate exclusion:

- Harassment in any form (sexual, moral, discriminatory)
- Racist, sexist, homophobic or discriminatory remarks or behaviour
- Verbal or physical violence
- Excessive alcohol consumption or use of illicit substances

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- Non-compliance with safety rules and house rules
- Intentional disruption of the event
- Partisan propaganda (support for a party, candidate or ongoing campaign), as well as collecting signatures or distributing leaflets outside designated areas

Exclusion Procedure

Any breach of the general conditions or code of conduct may result in immediate and definitive exclusion decided by the Executive Management, without notice or refund. In case of exclusion, no refund will be made, and early departure costs remain the responsibility of the excluded participant.

Applicable Law and Jurisdiction

All participants are subject to Swiss law and competent jurisdiction in Switzerland. Any breach of law on site will result in intervention by relevant authorities (Vaud cantonal police).

The views expressed by participants during sessions, workshops or discussions do not bind the Caux Initiatives of Change Foundation or its partners.

Competent court: In case of dispute, the courts of the Canton of Vaud (Switzerland) have sole jurisdiction.

Acceptance of Conditions

By registering for the Caux Women's Peace Circle, participants expressly and unconditionally accept these General Terms and Conditions. They confirm that they have read all provisions and agree to them in full.